

Kutztown University

## Research Commons at Kutztown University

---

Senate Minutes

Kutztown University Senate

---

Spring 3-6-2008

### **Senate Minutes 3-6-08**

Kutztown University of Pennsylvania

Follow this and additional works at: <https://research.library.kutztown.edu/senateminutes>

---

**KUTZTOWN UNIVERSITY**  
**Minutes of the University Senate**

**Room 223, McFarland Student Union Building**  
**Thursday, March 6, 2008**

M. Sanelli called the meeting to order at 4:09 p.m.

Present: Len Barish, Bobbie Berry, Christopher Bloh, Ed Christian, Kate Clair, James Delle, Mike Demeter, Samantha Dennis, Patricia Derr, William Donner, Diane Fegely, Lisa Frye (Secretary), James Hall, Jo Cohen Hamilton, Gregory Hanson, Kathleen Hartman, Ted Hickman, James Hvidding, Kristine Killingsworth, Joshua Leiboff for Camille DeMarco, Keith Logan, JoAnn Mackesy, Mark Mahosky, Elaine Mara, Robert Martin, James McNiff, Sylvia Pham, Ilene Prokup, John Riley, Robert Ryan, Paul Sable, Rennie Sacco, Maria Sanelli (President), Ed Simpson, Judith Smith (Vice-President), Heather Thomas, Carlos Vargas-Aburto, Rhonda Wall, and Anke Walz.

Absent: Deborah Barlieb, Roger Hibbs, Joe Lippincott, Susan Mangold, John McAndrew, Dennis Rains, Charles Roth, Trucilla Sabatino, Christopher Sacchi, Steven Schnell, David Wagaman, and Barth Yeboah.

I. Announcements

M. Sanelli, University Senate President, asked A. Walz to be the Parliamentarian for the University Senate for the remainder of the year. A. Walz agreed to this assignment.

II. Approval of the Agenda

P. Sable moved, L. Barish seconded, to approve the agenda. Motion passed.

III. Approval of the Minutes

J. Riley moved, T. Hickman seconded, to approve the minutes of the February 8, 2008 meeting. Motion passed with one abstention.

IV. President, Committee and Task Force Reports

A. Senate President's Report

An Ad-Hoc Committee was formed for the Third Party Continuing Education Courses. The members are P. Sable from the College of Business, M. Laub from the College of Education, W. Donner from the College of Liberal Arts and Sciences, and M. Sanelli as Senate President. This ad-hoc committee met one time with the Director of Lifelong Learning, Ray Campbell. Meetings have been temporarily postponed due to similar discussions taking place between APSCUF and the administration.

M. Sanelli announced that data related to class size and student achievement has been received from the Provost's Office. This data was passed onto the Enrollment Management committee. If no report is received from this Senate committee and APSCUF/administration talks do not result in movement concerning KU large classroom

sizes, M. Sanelli announced that the Senate may decide to reinstate the Ad-Hoc Committee on the Academic Forum.

M. Sanelli reported that a panic button needs assessment has been conducted by Public Safety. The report and recommendations will be given to President Cevallos as part of a comprehensive safety plan.

The Senate Constitution will be updated to reflect the changes that have been approved by the Senate since 1999.

M. Sanelli, M. Gambone, President Cevallos, and Richard Orwig (Chair of the Council of Trustees) met last week and agreed to meet again this academic year.

M. Sanelli reported that  $\frac{1}{4}$  of the current Early Learning Center space is being eliminated. The Director of the ELC, T. Keyes, is aware of this change and is working to accommodate this administrative decision. There are multiple properties still being considered as possible new locations for the ELC.

#### B. Committee on Committees

The first meeting of the chairs of all governance committees was held on February 14, 2008. Discussions concluded in recommendations to eliminate three committees (Student Media Board, New Student Program Advisory Board, and the Student Affairs Committee). After the February 14<sup>th</sup> governance meeting, J. Smith communicated with the chairs of the three committees about their continuance. The Committee on Committees reviewed all points of view and made a motion to eliminate the (1) New Student Program Advisory Board and the (2) Student Affairs Committee. The motion passed.

Other suggestions originating from the February 14<sup>th</sup> meeting are that committees might consider (1) electing both a chair and a vice-chair, with staggered terms, to aid in leadership transitions, (2) making all committee terms three years staggered to aid in committee continuity (currently nine committees have three year limits and the rest are one or two year terms), and (3) deciding if the director/vice-president/manager of a particular department should serve as that committee's chair. J. Smith suggested that each Governance Committee review their Mission Statement and Bylaws and consider the aforementioned suggestions. Changes should be brought to the Committee on Committees for consideration and then presented to Senate for voting.

#### C. Strategic Planning & Resources Committee Report

No report at this time. The last meeting was cancelled due to inclement weather. The next meeting will be held on Monday, March 24<sup>th</sup>.

#### D. Center for the Enhancement of Teaching Report

T. Hickman reported for a subcommittee that was formed to look at the Mission Statement and role of the CET. This subcommittee interviewed past CET directors. They also looked at how sister institutions utilize a similar center, as well as similar programming at non-PASSHE schools. A survey will be sent to faculty after spring break; all faculty are encouraged to respond to the survey. The goal of the subcommittee is to have a report for Senate before the end of this semester.

E. Academic Technology Committee Report

No report at this time.

V. Old Business

A. Shared Governance

There was a motion that was tabled at the last meeting. A motion was made by J. Delle, seconded by J. McNiff, to untable this motion. The motion to untable this motion passed. The motion on the floor at this time reads:

***The Senate strongly recommends that the Administration give the Senate President a two-course release time for each summer session of 2008 in order to prepare for the coming year. These preparations will include matters concerning the Senate's mission and other matters as directed by the Senate.***

W. Donner spoke on behalf of this motion. He strongly believes that several decisions related to a new General Education model, implementation of budget decentralization, admissions process, and the Early Learning Center will be made soon. The Senate should have representation at those discussions.

W. Donner made a motion to amend the above motion to read ***“three-credit course release time for each summer session of 2008”*** instead of the words ***“two-course release time.”*** Motion seconded by K Clair.

M. Sanelli stated that a vote in favor of this motion voices your support that the Senate should participate in shared governance year-round. J. Hvidding stated that Senate is marginalized by the other two branches of campus governance and wondered if this motion addresses this problem. H. Thomas stated that this would give faculty representation over the summer. J. Delle thought a liaison who is not working for any of the governance bodies would help communication between the branches of KU shared governance.

The current motion is for summer 2008 only. W. Donner commented that this should be revisited each year.

Call to the question made by K. Clair, seconded by J. Riley. The call to the question passed. The motion passed with five abstentions.

The third motion on W. Donner's handout from the last Senate meeting was discussed. It was determined that this motion was not necessary.

B. Lifelong Learning Course Offerings

M. Sanelli reminded everyone of the previous announcement concerning the suspension of Lifelong Learning Course discussions. Senators stated that there seems to be no clear mission for the Center for Lifelong Learning. Provost Vargas commented that he has looked into the Lifelong Learning courses and concluded that they were offered without full compliance with the CBA. Provost Vargas is currently taking steps to correct this situation.

C. Academic Disruption Policy

The Student-Faculty Judiciary committee made a motion to approve the Academic Disruption Policy for implementation in Fall 2008. Several minor re-wordings were suggested and accepted by M. Demetor.

E. Simpson was concerned that this appears to go to the Dean of Student Services and bypass the Department Chair and College Dean. The chain of command is completely broken if disruption issues do not go to the Department Chair and then College Dean before going to the Dean of Student Services.

A vote was taken to pass the motion with minor wording changes. The motion failed (6 Yes, 23 No, and 5 abstentions).

There was a motion made by K. Clair, seconded by A. Walz, which read:

***The Academic Disruption Policy be returned to the Student-Faculty Judiciary Committee to add that disruptions be taken to the Department Chair and then the College Dean before going to the Dean of Student Services.***

The motion passed.

D. Grade Appeal Board Policy

The Grade Appeal Board Committee made a motion to approve six revisions to the GAB Policy and Mission Statement that was previously passed by Senate. The new GAB Policy and Mission Statement, with six revisions and explanations, were distributed to all Senators.

The new GAB Policy was previously approved at the December 2007 Senate Meeting. J. Hamilton sent the new policy to Administrative Council to be placed on their agenda. It was forwarded to Dr. Woodard who recommended these six revisions and the Grade Appeal Board approved these changes. These changes are expected to facilitate Administrative Council's affirmative vote of the revised policy on 3-28-08.

The History and Political Science departments objected to student participation in grade appeals (the second revision). The GAB felt a student representative without a vote negates the student's participation.

J. Hamilton, on behalf of the Grade Appeal Board, made a motion to approve all but the second revision. These revisions are:

- 1) The policy does not deal with matters related to behavioral conduct
- 2) A quorum must be reached to vote on a hearing
- 3) Members recuse themselves if prior knowledge of student exists, and a substitute appointed by the GAB chair
- 4) Timelines may be altered in extenuating circumstances
- 5) Council may attend but not argue a case, and the ombudsperson can be used

The motion passed with 2 abstentions.

J. Hamilton made another motion to accept the second revision (related to student voting). The motion failed (10 yes, 12 no, and 4 abstentions).

VI. New Business

A. +/- Implementation

M. Sanelli announced that +/- grading also appears as an issue on APSCUF's Bill of Particulars and is currently part of APSCUF/administration discussions. When the faculty voted on moving to +/- grading, the Senate minutes reflect that a discussion took place tying +/- implementation to the implementation of the SAP System. On the other hand, the wording of the faculty referendum did not mention that +/- implementation would be linked to SAP implementation. M. Sanelli explained those facts are the basis for the two opposing sides concerning +/- implementation. President Cevallos agreed to give M. Sanelli a figure on how much it will actually cost to implement +/- grading in our current system before SAP implementation. L. Frye mentioned that the approximation of two analysts for two weeks that was given by President Cevallos is a low estimate and that it may actually take longer.

W. Donner made a motion, seconded by K. Clair that reads:

***The Senate President will ask Dr. Cevallos how much it will cost to implement the +/- and when the SAP implementation will occur.***

There was no longer a quorum present, so the vote did not occur.

VII. Adjournment

T. Hickman made a motion to adjourn the meeting, seconded by H. Thomas. The motion passed and the meeting was adjourned at 5:55 p.m.

Signed:

---

Dr. Maria Sanelli, President

---

Lisa M. Frye, Secretary

3-12-08