

Kutztown University

Research Commons at Kutztown University

Senate Minutes

Kutztown University Senate

Spring 3-3-2016

Senate Minutes 3-3-16

Kutztown University of Pennsylvania

Follow this and additional works at: <https://research.library.kutztown.edu/senateminutes>

Kutztown University Kutztown, Pennsylvania
UNIVERSITY SENATE MINUTES

<http://www2.kutztown.edu/about-ku/administration/university-senate.htm>

MARCH 3, 2016
ACADEMIC FORUM 103

Present: D. Aruscavage, D. Beougher, M. Cardozo, A. Christman, K. Clair, A.M. Corder, C. DeMarco, S. Doll-Myers, R. Flatley, A. Fu, J. Garcia, J. Gehringer, M. Gober, H. Hamlet, E. Hanna, J. Harasta, Dr. Hawkinson, L. Irving, R. Kaplan, Y. Kim, D. King, J. Kremser, D. Lea, L. Levine, R. Altshuler (for J. Lizza), A. Sraiheen (for M. Maksy), S. Mangold, P. McLoughlin, J. Metcalf, G. Muugi (for A. Milevsky), A. Morris, L. Norris, R. Portada, M. Radyk, V. Reidout, S.P. Dewey, (for A. Rodriguez), J. Ronan, J. Schlegel, J. Scoboria, B. Sharkin, R. Perkins (for M. Sims), R.L. Smith, J. Van Wyk, A. Vogel, T. Williams, A. Zayaitz

Absent: A. Arnold, M. Gallagher, M. Johnston, M. Scheuing, T. Stahler, C. Walck

Guests: P. Ache, J. Van Valkenburgh, B. Watrous, C. Wells, M. White, T. Witryk

I. Call to Order

Senate President J. Schlegel called the meeting to order at 4:03 PM.

II. Announcements – J. Schlegel

A. Welcome Mary Borst, and related

J. Schlegel introduced Ms. Mary Borst as University Senate's new Management Technician. She thanked P. Reichert-Rex for her excellent support during this transition. She also thanked K. Clair for filling in for L. Norris and writing the minutes. L. Norris also noted her appreciation.

B. President's Forum on Retention: March 25, 3-4:30 PM. All are encouraged to attend.

C. Relay for Life

Sunday April 3. J. Schlegel encouraged participation in KU's event. Here is the link: http://main.acsevents.org/site/TR/RelayForLife/RFLCY16EC?pg=entry&fr_id=77088
Kutztown Borough Relay is Friday June 3. Consider participating! Here is their link: http://main.acsevents.org/site/TR/RelayForLife/RFLCY16EC?pg=entry&fr_id=74674

D. Maxatawny 3 Polling Station Update

On Feb. 12, Student Government Board (SGB) President J. Scoboria, J. Schlegel, and President Hawkinson met with Berks County Election Board members, Commissioners, and poll workers to identify sites to return the Maxatawny 3 Precinct to KU. Two of the three were favorably received. J. Schlegel noted that J. Scoboria was very impressive. Outcome is forthcoming.

E. Welcome: Mr. Jack Wabby

J. Schlegel asked for a motion to suspend Announcements until Mr. Wabby, detained at a Council of Trustees meeting, arrives. Moved A. Morris; second A. Corder. Motion approved.

III. Approval of the Agenda

J. Schlegel asked for a motion to amend the agenda. J. Scoboria is leading a voter registration rally for students. H. Hamlet made a motion to shift his report to between V. and VI. Second R. Portada. Agenda approved as amended.

IV. Approval of the Minutes

J. Schlegel moved to approve the minutes from the Feb. 4, 2016 meeting. Corrections.

E. Hanna: Minutes should state that J. Hamilton wrote Campus Climate Committee's recommendation for restoring an Ombudsman position.
Three Senators noted they were present at the Feb. meeting; minutes state absent.
J. Schlegel: all so noted; Feb. 2016 minutes will be corrected. Minutes approved as corrected.

V. Old Business

A. ACA-054: International Undergraduate Student Tuition Waivers – J. Schlegel

No further information on this from Academic Standards and Policy Committee (ASPC); per Roberts Rules, this matter is dropped until the Committee requests further action.

VI. Suspension of Agenda – J. Schlegel

A. Welcome: J. Schlegel introduced Council of Trustees (CoT) Chair, Mr. Jack Wabby, class of 1969. Mr. Wabby noted that

1. the upcoming Presidential Inauguration of K. Hawkinson is a great showcase for and highlight of KU's 150th anniversary. The Chancellor, other PASSHE Presidents and leaders will attend; all are encouraged to join this important celebration.
2. The CoT is impressed with the updated Strategic Plan; approval expected at April meeting.
3. He thanked J. Schlegel and the Presidential Search Committee for their excellent work.
4. He thanked the University Senate, noting that KU's impact lasts for generations.

B. Student Government Board Report – J. Scoboria

1. SGB is conducting a student voter registration drive today.
2. Students greatly appreciate K. Hawkinson's email to the campus community informing everyone of the recent stabbing and the quick responses of KU and Borough police and EMTs. SGB is arranging a care package for the student.
3. Two ad hoc SGB committees have been formed:
 - a. voting: regarding returning the precinct polling station to a campus location
 - b. Presidential Inauguration: working to involve the maximum number of students
4. SGB is gathering student feedback regarding the proposed policy to require on-campus residency for two years.
5. Advocacy Days, April 5/6: meet PA legislators in Harrisburg to advocate for funding for higher education. KU's SGB will create a display for the Capitol Rotunda.
6. SGB election of officers for 2016-17 will be held in April.

VII. New Business

A. ACA-037: Graduate Admissions – A. Garrison, Chair, (ASPC)

A Garrison noted policy corrections and updates. Discussion.

L. Norris: clarification: specifying "regional" accreditation seems unnecessarily limiting.

C. Wells: Policy includes all nationally accredited schools. "Regional" means accrediting bodies that oversee one of seven U.S. regions; national accreditation is divided by region.

E. Hanna: Does "regional" accreditation exclude international degrees?

C. Wells: International institutions are also accredited; such institutions are also accepted.

H. Hamlet: Requiring all transcripts, including where no credit was earned, seems unforgiving.

J. Van Valkenburgh, Director of Graduate Admissions: this is an accreditation standard. Missing transcripts can mean red flags. Student essays should clarify potentially problematic issues.

P McLoughlin: How can a student be expected to provide a transcript for audited courses or where no credit was earned?

J. Van Valkenburgh: This language reflects national practice.

J. Schlegel: do any Senators want to speak in favor of the motion?

L. Norris: Inclined to support but want clarification: what is the process for exceptions?

J. Van Valkenburgh: Is new to KU; this issue has not yet come up. Stated perhaps interviews of

prospectives where there are questions.

D. Beogher: clarification: how does Admissions know all transcripts have been reported?

J. Van Valkenburgh: assumption that all information is complete and correct. If proved otherwise, admission is denied.

K. Hawkinson: This is analogous to applications for faculty positions. Omission of previous position would be a red flag. It's important to have the whole picture.

A. Fu: Transcripts can be costly; might that be a deterrent from reporting all transcripts?

Registrar T. Witryk: KU and a number of institutions don't charge.

A. Morris: What about older students whose undergrad transcripts misrepresent them?

J. Van Valkenburgh: agreed. This is important; their essays should address this. Individual programs assess essays.

D. Aruscavage: Requiring all transcripts: this was his experience. It is not abnormal.

C. Wells: re: A. Morris' query: A number of KU grad students were KU undergrads who didn't do well, but were different students coming back as grad applicants.

J. Van Valkenburgh: Numbers of grad students are up 43%.

A. Cordner moved to close debate. Second S. Mangold. Move to approve ACA-054 approved; four abstentions.

B. ACA-XXX: Academic Warning, Probation and Dismissal of Graduate Students – A. Garrison, ASPC

A Garrison directed Senators to the Rationale. Updates are to parallel undergraduate policy language. Discussion.

H. Hamlet: Clarification on whether warnings go out after summer or winter sessions.

A. Garrison: Only after Fall/Spring

A. Christman: It is possible to get a grade of C?

A. Garrison: Yes. But the course would have to be retaken.

A. Cordner moved to close debate; second A. Fu. Motion to approve ACA-XXX approved.

C. ACA-038: Graduate Course Repeats, Grades and CGPA – A. Garrison, Chair, ASPC

A Garrison directed Senators to the Rationale. Updates are to parallel undergraduate policy language. No discussion. ASPC motion to approve policy revision approved.

D. ACA-XXX: Commencement Ceremony Regalia – A. Garrison, ASPC

A Garrison directed Senators to the Rationale. Discussion.

D. King: what is the purpose of this new policy?

B. Watrous: Policy is to provide direction for requests for medals after their distribution. Medals are awarded based on penultimate semester's QGPA. Students who meet eligibility for Laude status based on final QGPA may so request. The policy also creates criteria for campus organizations. VP of Student Affairs has been asked increasingly for regalia items for mere participation. Standards should apply instead.

D. King: Is this restrictive? Is it standard practice?

K. Hawkinson: Affirmed standard practice; commendations indicate accomplishment.

J. Schlegel: Criteria could be publicized on KU website.

B. Watrous: No existing criteria for organizations are being challenged. Policy is to establish standards for new requests.

R.L. Smith: Does this prohibit decorating mortar boards?

B. Watrous: That is already prohibited.

J. Schlegel: That is not academic adornment, which the policy addresses.

- J. Gehringer: what is the procedure to attain approval for additional regalia?
- B. Watrous: work on this is ongoing; commencement website will host information.
- E. Hanna: moved to close discussion; second A. Morris. Policy approved; one opposed.

E. Enrollment Management Bylaws – J. Ronan, Chair, Committee on Committees (CoC)

J. Ronan: Bylaws for this committee are new. A. Sraiheen moved to approve bylaws; second D. Aruscavage. No discussion. Motion approved.

F. Research Committee Bylaws – J. Ronan, Chair, CoC

J. Ronan: These are first proposed revisions since 1997. Discussion.

P. McLoughlin: membership representation as stated excludes LAS groups. He proposed a friendly amendment: I.A.1.a., after “Natural Sciences,” add “Computer Science, Information Technology, or Mathematics.” Second H. Hamlet. Discussion.

Several Senators questioned if this should be returned to committee for their deliberation.

D. Beougher: Senate should empower committees to write their own bylaws; refer back.

K. Clair: move to approve amendment; second A. Fu. Motion passed.

Discussion: on CoC motion to approve bylaws as amended.

A. Fu: Members of Research Comm. recuse themselves when their own projects are considered; however, there is also a conflict because they have a vote on competitors’ applications. Motion to return to Research Committee to discuss voting process and conflicts of interest; second A. Zayaitz. Motion approved.

Further commentary:

P. Ache: what if the committee doesn’t agree with the policy as amended here?

J. Schlegel: Committee can revise as they wish, and present proposed revised bylaws at Senate meeting. On principle, all committees should review bylaws at their first meeting and present proposed to changes to Senate.

J. Schlegel also requested that minutes record her error: Senate should have referred bylaws back to committee to consider Senate’s suggested amendment regarding membership.

G. Professional Development Committee Bylaws – J. Ronan, Chair, CoC

J. Ronan introduced Bylaws for this committee; there are no previous ones.

A. Fu: Same voting conflicts as with Research Committee; move to return bylaws to Professional Development Committee to address this. Second A. Zayaitz. Motion approved.

VIII. President, Committee, Task Force Reports

A. Senate President’s Report – J. Schlegel

1. Ombudsperson: Recommendation from the Institutional Climate Committee; K. Hawkinson had accepted original report; asks the committee to develop a job description by Fall 2016.

K. Hawkinson: Thanked E. Hanna and the committee for productive discussion; looking forward to their detailed plan.

2. Smoking Policy: Existing policy needs to be updated; Admin Council considering.

a. existing: violations of the 25 feet from entrance rule, but receptacles/benches are less than 25 feet from entrance.

b. vaping/e-cigarettes: need to be addressed to update policy.

3. Final Exam Policy: existing policy is very outdated. APSCUF and Senate leadership agree that faculty are contracted to conduct instruction for 14 weeks in Fall and Spring semesters.

Regardless of alternate assignments to final exams, by contract faculty must be available at their designated times during exam week. Senate will be considering this.

B. Senate Vice President’s Report – J. Ronan

As Chair of CoC, J. Ronan noted that 115 had submitted Willingness to Serve notices for committees. CoC will be making assignments and should have work completed in April.

C. University President's Report – K. Hawkinson

1. Stabbing of KU student: weighs heavily on everyone. K. Hawkinson has met with the victim and his father. The student wants to complete work and graduate on time; the President asks for cooperation. He also expressed appreciation for first responders and police who saved the victim's life, and for witnesses who helped to identify alleged perpetrators.

K. Hawkinson met with the mayor and B. Watrous to develop strategies for increased collaboration; cameras were essential in this incident. Perhaps University/Borough resources can be joined to increase surveillance. He also noted that this is an isolated incident.

2. KU and Voting Precinct: the Senate's signed petition made a difference in the Berks Election Board and Commissioners' considerations. K. Hawkinson also praised J. Schlegel, J. Scoboria and M. Santos for their outstanding work with the Board and Commissioners.

3. Accreditations: National accreditation enhances the reputation of programs and the university; they are also incentives for university resource support. K. Hawkinson congratulated

AACSB: College of Business: new

COSMA: new (Sport Management; one of only 25 in the nation)

NASM (Music)

NASAD (Art and Design)

4. KU Board of Trustees has approved the second Doctorate at KU, in Education in Transformational Teaching for K-12 teachers. It will be the first such program in PASSHE and the second in Pennsylvania. Program must still be approved by PASSHE and Middle States.

5. President's 47 Initiatives: have been updated recently.

6. K. Hawkinson has met with 104 units so far and will continue as he learns the university. Acting Provost A. Zayaitz is present at most meetings; has been very helpful as a resource.

7. Ombudsperson position: In response to C. DeMarco's question, K. Hawkinson noted this would mainly be for faculty and staff; Ombudsperson can direct students to appropriate offices.

E. Hanna: All would be able to hear/be heard without retaliation.

E. Strategic Planning and Resources Committee Report– P. Ache

1. Senate Recommendations to SPRC were considered and changes made to reflect them.

2. Program Review: Programs that fall under approval by accreditation bodies are not required to do a Five-Year Review Progress Plan. The revised academic program review is here:

<http://www.kutztown.edu/about-ku/administration/university-senate/agenda-and-minutes-archives.htm>

IX. As May Arise

None.

X. Adjournment:

Meeting adjourned at 5:47 PM

Respectfully submitted:

L. Norris

Secretary, University Senate