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Senate Minutes

Kutztown University Senate

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Spring 3-2-2006

### **Senate Minutes 3-2-06**

Kutztown University of Pennsylvania

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**KUTZTOWN UNIVERSITY**  
**Minutes of the University Senate**  
**Thursday, March 2, 2006**

W. Bateman called the meeting to order in 223 McFarland Student Union Building at 4:05 p.m.

Present: Marilyn Baguinon (Secretary), Len Barish, William Bateman (President), Eric Beaven, Kristin Bremer, Roberta Crisson, Raymond Dalfonso for Loline Saras, Miles DeCoster, William Donner, Bruce Gottschall, Joe Gushen, James Hall, Kathy Hartman, Ted Hickman, William Jefferson, Deryl Johnson (Vice President), Mark Koenig, Lori Don Levan, Robert Martin, Walter Nott, George Paterno, Morris Perinchief, Ilene Prokup, Linda Rinker, Louis Rodriquez, Robert Ryan, Rennie Sacco, Randy Schaeffer, Judith Smith, Yong-sang Shim for Lisa Frye, Laura Springman, Pietro Toggia, Madan Varma, and Karen Williams.

Absent: Deborah Barlieb, Joan Davis, Mike Demeter, Ina Grapenthin, Roger Hibbs, Marilyn Hudzina, James Hvidding, Tracy Keyes, John McAndrew, Matthew McKernan, Dennis Rains, Karen Rauch, Gail Roethermel, Paul Sable, Maria Sanelli, and David Wagaman.

Also in Attendance: F. J. Cevallos, Mark Jones, Debbie Lynch, Andrea Mitnick, and Carole Wells.

I. Announcements

W. Bateman announced that agenda items IV-D. and VI-A would be taken up out of order so that M. Jones and W. Jefferson could leave to teach their classes.

IV-D. Strategic Planning and Resources Committee

M. Jones, Chair of the SPRC, reported that the committee had elected chairs for the three standing subcommittees. Charles Cullum and Ed Simpson were elected co-chairs of the Outcomes Assessment Committee. D. Johnson was elected chair of the Strategic Initiatives Committee, and W. Bateman was elected chair of the Budget Committee. Each of the three sub-committees still has vacancies, so anyone interested in volunteering should contact M. Jones.

VI-A. Adopting a Personal Response System (PRS) standard for KU

On behalf of the Academic Technology Committee, W. Jefferson made the motion included in the agenda that "a single publisher-neutral PRS device be established as the standard tool of this kind at Kutztown University." He explained that the committee would like to pick one that is compatible for PC and Mac users, that they currently cost between \$40 and \$50, and that the adoption of a particular clicker would mean that students would have to buy only one such device, if at all. The vendor of the one device demonstrated on campus thus far believed that students would be able to resell their clickers (which would mean that they would have to be re-registered in new names). A motion was made by M. Baguinon, seconded by M. Varma, to table the motion until Senators could take this back to their constituencies. The motion passed.

W. Bateman reminded the Senate that M. Sanelli had voiced her concerns at the last meeting about the new academic forum classroom. She agreed to chair an *ad hoc* committee to possibly formulate a resolution to bring forth to the Senate. On her behalf, W. Bateman announced that she is planning to hold meetings on March 9 and 23 in Lytle 212 if anyone is interested in participating on that committee.

At this point in the meeting, speakers were recognized to make planned announcements that were listed in the agenda.

A. Middle States Review

C. Wells, Chair of the Middle States Steering Committee, spoke about the Middle States Review that will occur in March 2008. Changes to the process were made in March 2002 so that there are now 14 standards to adhere to. A Steering Committee has been formed with members serving as liaisons to the 14 subcommittees. Each subcommittee will be composed of a chair, co-chair, and 6 to 10 volunteer members. Each sub-committee will elect its own chair and co-chair

The Middle States liaison team will be on campus on June 15. We were asked that we prepare a self-study design with 6 to 10 charge questions by this date. A handout was distributed to offer a brief summary of the standards of excellence and accreditation. If you have any questions, contact C. Wells or check the Middle States website. W. Bateman asked the senators to take this back to their departments. He pointed out that new faculty members might be particularly good volunteers.

B. Honors College

A. Mitnick, Director of Honors Program, started by saying that the Honors College is at least 3 years away. In support of that initiative, she announced that the KU Foundation has purchased the building across the street from the McFarland Student Union Building to be used by the Honors Program. The building should be operational by Fall 2006. The building will include apartments for honor students, a conference room, office space, classrooms, and a student lounge. She said this would be a good marketing tool to attract more intellectually driven students here on campus. Starting in Fall 2007, the admission standards for the Honors Program would require students to have a predicted GPA of at least 3.25, to be in the top 20% of their high school class, and to have a combined SAT score of at least 1650 out of 2400.

C. Provost Search Update

R. Martin reported that the Provost Search Committee has reviewed approximately 45 applications. By next week, the committee expects to have the short list ready. On campus interviews may begin as early as the end of March or beginning of April.

D. Keith Haring Banner at KU

D. Johnson announced that KU has been given permission to hang the 90' x 30' Statue of Liberty banner created in 1986 by 1,000 inner-city kids with the help of Pop Artist Keith Haring. It will be hung from the water tower behind Johnson Hall for two weeks in the middle of April. In cooperation with this public showing, there will be many other events planned with the generous help of the Haring family and other dignitaries. D. Johnson is working with Public Safety and the Housing Office regarding handling this large volume of spectators who will be present on campus during this time. He thanked President Cevallos for his help in this endeavor.

E. New Grants Director

W. Bateman announced that Jeffrey Werner, the new Grants Director, would begin working at KU in April. J. Werner comes from West Virginia University where he worked as the Program Manager for Benefits Planning, and as the Director of West Virginia Work Incentive Grant for the Center for Excellence in Disabilities. W. Bateman hopes to have him come to the next Senate meeting so that we can all meet him.

II. Approval of the Agenda

R. Crisson moved, and B. Gottschall seconded, to approve the Agenda. The motion passed.

III. Approval of the Minutes

E. Beaven moved, and B. Gottschall seconded, to approve the Minutes of the February 2, 2006, meeting. R. Crisson noted a typographical error under Announcements where "the" should replace "he." The minutes were approved as corrected.

IV. Committee and Task Force Reports

A. Committee on Committees

D. Johnson reported that many of the governance committees are meeting but are not submitting their minutes and/or chairperson's names to the Senate office.

D. Johnson announced that the "Willingness-to-Serve" booklet that lists committee vacancies and provides application forms is now on the Senate website. Faculty members need to download the form, and send the completed form to the Senate Office either by campus mail or by fax. The deadline is Monday, March 27.

B. General Education Restructuring Team

D. Lynch, Team Chair, reported that the Team has submitted their recommendation for a General Education Model to President Cevallos and Provost Rinker. She said that the report may also be found on their website. During the question and answer period, Dr. Cevallos addressed a question regarding the cost of implementation of this proposed model. He indicated that the added cost, if there were any, should be minimal since all

faculty members will still be teaching the same number of hours. The only clear added cost would be hiring a General Education Director to manage the program.

Dr. Cevallos also addressed the question regarding the cost of implementation stemming from the proposed first-year Academic Inquiry course having no more than 25 students. Dr. Cevallos argued that this should not increase the cost since classes of this size are already currently offered. He reported that of all the classes we teach 95% (or 1999) have 50 students or fewer and 73% of those (or 1458) have 25 students or fewer. Only 5% of our classes (or 99) have more than 50 students. Of those, 51 have over 75 students, and 18 have over 100.

D. Johnson asked what Dr. Cevallos would do if the Gen Ed Model were voted down. Dr. Cevallos said that he would ask The Team to review what has happened. He said we would continue using the existing General Education curriculum, but that would have Middle States Review implications. He reminded the Senate that ten years ago, the Middle States Commission on Higher Education recommended that we change and update our current General Education curriculum, and that this is what the proposed model is all about.

E. Beaven moved, and T. Hickman seconded, that the Senate hold a meeting to discuss the proposed General Education model. During discussion, Dr. Cevallos volunteered to hold such a meeting with the faculty. Finding that to be an acceptable alternative, E. Beaven and T. Hickman withdrew their motion.

C. Budget Review Committee

W. Bateman announced that the BRC is in the process of drawing up a set of principles and guidelines on budget decentralization. A site visit to West Chester will take place on April 3. Check the committee's website for more information.

D. Strategic Planning and Resources Committee – covered above

V. Old Business

W. Bateman announced that there was no old business.

VI. New Business

A. Adopting a Personal Response System (PRS) standard for KU – covered above

B. Budget remarks by President Cevallos

Dr. Cevallos spoke on the budget for next year. He stated that the governor has proposed a 4.5 % increase in state allocation for higher education. The State System request is based a \$19 million dollar cut that translates into a \$10 million dollar deficit. Our share of that starting deficit is \$ 875 thousand. The Board of Governors is expected to increase tuition for all state system schools, but it is not known by how much. The deficit would be largely due to the increase of approximately 6% in faculty and staff salaries starting in Fall 2006 because of the back-loaded contracts signed 3 years ago.

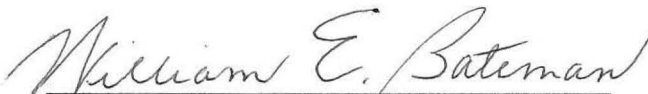
President Cevallos also stated that temporary faculty positions that were already allocated have been approved. He stated that the administration is trying to manage better the number of temporary positions better. He also addressed the discussions within the departments that will be moving to the Academic Forum regarding possible loss of faculty positions. Approved tenure-track lines will not be withdrawn. Departments have two years to fill those positions.


D. Johnson asked if the university was looking at some sources of revenue at TEK Park in Breinigsville. G. Paterno stated that the Lifelong Learning Office will be moving out there in the next few months; some MBA courses are being taught out there; and the possibility of holding off-campus events there has been discussed. The university is also trying other forms of advertising to increase enrollments in our summer session courses. Along with this, we need to have faculty who are willing to teach these courses in the summer. The idea of offering EDW courses that run for a five-week period during the summer is being considered.

VII. Adjournment

K. Williams moved, M. Decoster seconded, to adjourn the meeting. The motion passed and the meeting was adjourned at 5:42 p.m.

Signed:

  
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William E. Bateman, President

  
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Marilyn C. Baguinon, Secretary

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