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February 4, 2016
ACADEMIC FORUM 103

Present: D. Aruscavage, D. Beougher, M. Cardozo, A. Christman, K. Clair, A. Corder, C. DeMarco, S. Doll-- Myers, R. Flatley, A. Fu, M. Gallagher, C. Price (sub. for J. Garcia), J. Gehringer, M. Gober, H. Hamlet, E. Hanna, M. Johnston, T. Hussain (sub. for R. Kaplan), Y. Kim, D. King, J. Kremser, D. Lea, L. Levine, J. Lizza, M. Maksy, S. Mangold, P. McLoughlin, A. Morris, R. Portada, M. Radyk, F. Cortez-Funk (sub for V. Reidout), A. Rodriguez, J. Ronan, J. Schlegel, M. Sims, R.L. Smith, T. Stahler, J. Van Wyk, C. Walck, T. Williams, A. Zayaitz

Absent: A. Arnold, J. Harasta, Dr. Hawkinson, L. Irving, J. Metcalf, A. Milevsky, L. Norris, M. Scheuing, J. Scoboria, B. Sharkin, A. Vogel

Guests: P. Ache, K. Dahlquist, A. Garrison, D. Johnson, G. Silberman, C. Wells, T. Witryk, W. Wong, N. Wunderly,

I. Call to Order - Senate President J. Schlegel called the meeting to order at 4:02 PM.

II. Announcements – J. Schlegel

A. KU Inauguration reminder– Friday April 15th, 2016 at 11am (Hopefully your taxes are filed by then) J. Schlegel reminded Senators to keep April 15th open for the official Inauguration of President Kenneth Hawkinson as the 12th KU President.

B. Rally in Harrisburg – Monday Feb. 8th, 2016

A. Morris encouraged anyone who could attend to support the cause for funding to higher education in Harrisburg to meet with legislators in the Rotunda. She passed around sign-up sheet for those interested to sign on.

C. Thank you to Josh Lieboff for assistance in uploading documents to the Senate website last week. This led to the distribution of an agenda with VI C on it. Also thank you to K. Clair for acting as secretary for this February Senate meeting.

III. Approval of the Agenda

J. Schlegel explained that after posting of agenda, a request was made to withdraw item VI C.

Motion made by A. Morris, seconded by A. Corder, to omit VI C from the agenda. Motion passed.

IV. Approval of the Minutes

J. Schlegel moved to approve the minutes from the December 3, 2015 meeting with the correction of the removal of bold Item 6 under Old Business. Minutes were approved as corrected.

V. Old Business

A. There is no Old Business

VI. New Business

J. Schlegel: Announced the two Academic Policy revisions to be considered for implementation in Fall 2016.

A. ACA--031: Admission Guidelines for Undergraduate International Students– A. Garrison, Chair, Academic Standards and Policy Committee (ASPC)

A. Garrison gave a rationale for the updating of the policy & consistency of the application guidelines to align with KU Presidential Scholarships.

J. Schlegel explained that the presentation was a motion from the standing ASPC to accept ACA 031 as revised.

W. Wong: Inquired what the minimum GPA was for transferring from other US institutions. 2.0 is the minimum.

N. Wunderly: The 2.5 in this policy is for freshmen international transfer students, so it means a

2.5 from high school. If international students have 12 credits, then it is a 2.0 GPA is required, and that is the same as for US transfer students.

W. Wong: Questioned the inconsistent score requirements on TOEFL of 79 and IELTS of 6.5.

A. Garrison: Director of Admissions will look into getting an ELL specialist to assess the scores.

M. Johnson: Did ASPC consult with Athletics to see that these standards are consistent with NCAA guidelines?

N. Wunderly: 820 SAT and 2.0 are NCAA guidelines; for KU 850 SAT and 2.5 high school GPA are the requirements for admission; below that would be a conditional admit.

A. Zayaitz: from the web: American International University website indicates the TOEFL and IELTS scores used by KU as equivalent.

J. Schlegel: We can pass this and charge ASPC to get an opinion from an ELL specialist to verify the courses mentioned in the policy. If the numbers are different, the ASPC will have to bring this back to the Senate for review.

P. McCoughlin: Made a motion to table ASPC Policy ACA 031 until the next Senate meeting. Motion was seconded. Motion failed.

A. Morris: Made a motion to pass ACA 031 with the charge to the ASPC to check the English fluency test scores with an ELL expert, but to bring the policy back if numbers are significantly different from those listed. Seconded by A. Corder.

J. Garcia: Made a motion to close debate on the motion on the floor. S. Mangold seconded. Motion passed. Motion to pass ACA 031 with verification of the test scores charged to ASPC was voted on and it passed.

B. ACA-054 International Undergraduate Student Tuition Waivers— A. Garrison, Chair, Academic Standards and Policy Committee (ASPC)

A. Garrison explained that there were some corrections needed, KU was typed in triplicate in a few places, and will be corrected.

A. Zayaitz made a motion to make a friendly amendment to #3F under Award:

Policy should read 2% rather than 1.5% in the first two lines so that it aligns with the PASSHE Board of Governor's Maximum award. Seconded by M. Gallagher. Friendly amendment motion passed, no abstentions.

J. Schlegel reminded the Senate that the motion to pass ACA-054 came from a standing committee of the Senate, so the motion still stands to pass it as amended.

J. Lizza suggested that under C. Selection Criteria where it states that the "President has the discretion to waive any of the above criteria for international and exchange students." The President of KU cannot waive the student's F-1 visa status.

J. Lizza made a motion to change the wording to "with the exception of the F-1 visa status, A. Morris seconded. Motion to change the wording passed.

J. Schlegel reminded the Senate that the primary motion to pass ACA 054 still stood.

W. Wong questioned under number 1, why the SAT score was raised from 1200 to 1350.

A. Garrison explained that this is for a full tuition waiver scholarship for international students.

W. Wong asked for clarification on C-2: does the student need the F-1 Visa by the time of enrollment, students might have a J-2 Visa if they have a parent working in the US; with a J-2 Visa they can enroll at KU as a student.

W. Wong questioned the distinction between a first time Freshman and a First-Time Transfer Student.

W. Wong questioned in C4 applicants must "Demonstrate effort to contribute to the local community"—does this mean at home or in the U.S? Is it to be a written document showing what they have done or what they intend to do in the U.S? He further questioned whether for C-5 applicants need to write a proposal of how they would contribute to the KU campus community. Also under E-1 it is stated that students need to maintain a 3.25 GPA—should this be higher?

A. Garrison explained that this policy revision is to help increase and retain international students by spelling out tuition waiver requirements clearly.

J. Schlegel suspended debate on the motion.

A. Garrison stated that the ASPC withdraws ACA-054 for approval.

J. Lizza suggested that the different Visa categories may need to be addressed in the rewrite of the policy.

J. Schlegel suggested that W. Wong either submit concerns about the policy in writing to the ASPC or meet with them to discuss his issues.

M. Johnston made a motion to Table the passage of ACA-054. Motion seconded by A. Zayaitz. Motion passed.

J. Van Wyk: pointed out that ACA-031 does not mention a Visa for admission.

J. Schlegel thanked the Academic Standards & Policies Committee for its work reviewing and updating policies. She reminded Senators that if they see a policy coming up for review, start looking at it early and send any suggested changes to A. Garrison.

A. Garrison stated that he will meet with Dr. Wong regarding ACA-054.

VII. President, Committee, Task Force Reports

A. Senate President's Report – J. Schlegel

1. Elections Board: After receipt of the KU Senate's Letter with 56 Senators' signatures, the County Commissioner's Board of Elections met on January 21st with Senator Portada, Matt Santos, and Senator Scoboria. The result of this meeting was that three Commissioners from the Board of Elections Office will come out to KU and review places on campus that we have to offer as possible polling places. The Poll workers voiced their needs and concerns; Senator Scoboria presented a demographic map that demonstrated that the majority of residential voters in the Maxatawny precinct live closer to campus than they do to the Burger King on Rte. 222.

J. Schlegel commented that Dr. Hawkinson is on board to get the polling place relocated back on campus. She also thanked Dr. Fu for his assistance in the creation of the demographic map of resident voters in Maxatawny precinct. She added that the letter with the KU Senators' signatures may have made the difference in the Commissioners' decision to meet with KU representatives.

2. J. Schlegel informed the Senate that we received a Thank You letter from Friend, Inc. for the Food Donations that were brought to the December meeting.

3. In April, 2015, the KU Senate passed a motion to reinstate the Ombudsperson. Dr. Hawkinson received the motion, then asked the Institutional Climate Committee for more information on the Ombudsperson and whether it was needed on campus. Senator Hanna from the Institutional Climate Committee prepared a report for Dr. Hawkinson.

4. J. Schlegel reminded Senators that the Final Exam Policy as been under review for a number of years and we should review it, send comments to A. Garrison of the ASPC.

5. L. Norris' report on Elections: The Willingness to serve request for Fall 2016 has gone out via email on OrgSync. Some committees have vacancies for terms that are up, others have vacancies that need to be filled by specific college representatives.

B. Senate Vice President's Report – J. Ronan

1. All Elections will be done through KUnited on OrgSync. Some Units/Departments will have to elect a Senator to start in the Fall.

2. Willingness to Serve goes live tomorrow, February 5, 2016. There are 27 slots on committees for 74 positions. 3 weeks before Willingness closes. Encourage colleagues to apply.

C. University President's Report – A. Zayaitz, for Dr. Hawkinson

1. The search committee for VP of Enrollment & Student Affairs has been formed, members have been named. They have reviewed applicants and have completed Skype interviews. They will bring 2 candidates to campus. Feb. 18-19 and Feb. 24-25 there will be times of Open Forums for Students, Faculty, Union Reps and Direct Reports.

As soon as the two applicants are confirmed, the search committee will send out names, CV's and itinerary for visits

2. Dr. Hawkinson awarded the 1st Presidential Citation at the Cabinet Meeting January 20th, to Ryan Baron, a student who is an EMT and saved another student's life the first day of the Fall 2015 semester.

3. The Chancellor, members of his staff, will meet with President Hawkinson and the Trustees to receive training on the separation between the university and PASSHE.

4. KU asked PASSHE for a new out-of-state tuition model which was passed. The new out-of-state tuition

will be 150% of the PA tuition if student has a 3.0 and SAT of 1000. This new tuition model will be a recruitment incentive for out-of-state students.

Out-of-state students with a minimum of 24 credits will now pay 150% of in-state tuition.

All other non-residents will pay 250% of the in-state tuition rate.

5. Dr. Hawkinson is in Florida on a fundraising visit.

D. Student Government Board Report – M. Gallagher for J. Scoboria who is absent due to illness.

1. M. Gallagher wanted to thank the Senate for the letter of support that was sent to move the Maxatawny precinct's polling place back to KU.
2. There are two new Ad Hoc Committees that report to the SGB. They are the Inauguration Committee and the Voting Committee. The Inauguration Committee is working with Student Involvement. The Voting Committee got 300 students registered in the fall semester. On March 3rd, they will try to get students to register and get absentee ballots file out before the PA Primary.
3. M. Gallagher will attend the Rally in Harrisburg on Monday.
4. The Berks County Election Board would like to work with students to facilitate online voter registration.
5. M. Gallagher discussed the Student Diversity Council. J. Schlegel, an advisor to the council, mentioned concerns regarding International Students discussed at the Council's meeting today; when the students arrive at KU, there is no bedding, no lamp, nothing they need, and no way for them to get what they need since they do not have transportation.

E. Strategic Planning and Resources Committee (SPRC)– P. Ache

J. Schlegel: This is informational. SPRC is an advisory committee to the President.

P. Ache: Overview of the Academic Program Review Policy/Procedure by the Program Review Subcommittee.

The changes to the current document reflect timeline changes and department procedures. The few other changes align the policy with expectations of state system and best practices. Data Collection will now be provided by the Office of Institutional Support, includes data such as Faculty FTE Overall and Underrepresented Groups. Program Learning Outcomes Assessment will allow departments to assess and make curricular changes as needed. Self-Evaluation refers to the use of outside reviewers, who are not from the PASSHE system. Student Retention and Recruitment Data Strategies and their effectiveness. The Academic Program Review Process was approved at the last Strategic Planning Committee Meeting. The Action Plan is the implementation of the changes that are suggested for the program. Change the last sentence to The Action Plan will be implemented.

P. Ache: They will revisit the Timeline to address concerns raised; points that are agreed to will then be forwarded to Harrisburg. Discussion followed, 5 Year Review will check the Assessment of the Implementation of the Action Plan.

J. Lizza will write up his concerns about the policy and forward them to P. Ache.

P. Ache discussed the Strategic Plan. The Committee kept the Mission and Vision; they inserted a Purpose Statement (available on Senate Web Page); it was approved by the Committee. Next they added Dr. Hawkinson's 47 initiatives to the Strategic Plan. They hope to link initiatives to Departmental Purpose. They added 3 Objectives under the 4 Goals. Eventually it will include Action Items and Benchmarks. We need to move forward with approval for Middle States; a Strategic Plan needs to be in place to be measured. Draft of the Strategic Plan is on the Senate website.

F. Kent Dahlquist, Director of Housing & Residence Life Presentation of 2 Year Residency Requirement for Fall 2017 Freshmen

K. Dahlquist discussed implementing a New Policy for a 2-year on-campus housing requirement for new students and transfer students with less than 60 credits starting Fall of 2017.

- 90% of freshmen live on-campus currently.
- 53% return to live on campus for the 2nd year.
- Over 600 students lived off-campus this year.

New Policy won't impact Juniors & Seniors who want to live off-campus.

There is a significant increase in retention for those who lived on campus for 2 years as opposed to those who did not.

Exhaustive list of exceptions for those who live close enough to commute, financial hardship, are non-traditional, etc. There will be an exceptions committee to review requests to live off-campus during first two years.

New Policy will help Retention and Graduation Rates. KU Offers 3 different types of housing options.

Traditional Residence Halls, Apartment Style Dorms, and Learning Communities.

Housing and Residence Life will implement a First Year Residential Experience which will help in the transition to living on-campus.

They also will implement a Second Year Residential Initiative to help students in selecting a major, assign faculty/staff mentors, engage students in Community Service Opportunities.

This will allow the reduction of costs for all on-campus students.

Presentation will be first to Senate, then SGB, then Residence Hall staff, Council of Trustees, and Cabinet for final approval.

New 2 Year Residency Policy will be implemented with Fall 2017 incoming Freshmen.

Any concerns/ideas can be emailed to dahlquis@kutztown.edu.

Intent is to help student success at KU.

Millersville has a 2-year residency requirement.

Muhlenberg, Moravian and Lafayette have a 4-year residency requirement.

Bloomsburg, Shippensburg and Edinboro have a 1 year residency requirement.

G. Josh Lieboff presented the NEW KU website

Initiative was to refresh the KU website home page.

Barkley REI was hired for a re-design end of October. They worked through November, presented it to focus groups, (incoming students, families, faculty, staff, Council of Trustees).

Over the past month they have been getting site built and uploading content.

New Site should go live sometime in March.

New Site will be responsive, meaning that it will fit the size of your screen.

It will feature: Programs of Distinction, Difference Makers, Faculty voted for by Alumni, Pull down menus will be across the top, buttons for Apply Now and Visit KU.

Will expand to I Chose KU and Choose the World, expanding marketing, feature international students. Will have a section of Top News Stories about KU, students, faculty, teams, etc. Will have a section of coming important events.

Footer of website will also have buttons for Visit & Apply Today.

Will have links to a variety of Social Media KU sites and PASSHE.

VII. Adjournment: The meeting adjourned at 6:02 PM

Respectfully submitted: (K. Clair for) L. Norris Secretary, University Senate